

MINUTES  
BOARD OF EXAMINERS  
BAIL ENFORCEMENT AGENTS  
MEETING  
MONDAY  
AUGUST 7, 2017  
10:00 A.M.  
150 MARTIN L. KING, JR. BOULEVARD, SOUTH  
TATNALL BUILDING  
ROOM 112  
DOVER, DE

I. Call To Order

Major Zebley called the meeting to order at 1001 hours and subsequently turned the meeting over to Ms. Anderson. The meeting is being recorded and will be maintained by the Professional Licensing Section.

Introductions were made around the table.

The following members of the Board of Examiners were in attendance:

Major Melissa A. Zebley  
Director John Yeomans  
Ms. Robin David  
Mr. Michael J. Dellose  
Alexander W. Funk, Esquire  
Mr. Jack McGhee, II  
Mr. R. Dale Hamilton

The following member of the Board of Examiners was in attendance – non-voting:

N/A

The following members of the Board of Examiners were absent:

Mr. Brandon Habron  
Mr. Harry O. Jennings  
Deputy Principal Assistant Robert Kracyla – non-voting

The following staff members were in attendance:

Victoria W. Counihan, Esquire  
Lieutenant Kerry B. Reinbold  
Sergeant Brian L. Pixley

Ms. Peggy L. Anderson  
Mrs. Megan C. Bingham  
Ms. Courtney F. Rutkowski  
Ms. Rebekah C. Kovitz

The following staff members were absent:

Captain S. Benjamin Parsons  
Mr. Michael Terranova – DTCC Representative

The following guests were in attendance:

Mr. Kevin Hamilton

II. Review and Acceptance of Minutes  
A. May 25, 2017

Major Zebley, with a second by Ms. David, made a motion to approve the minutes from 05/25/17 as presented. The motion was carried.

Mr. Funk arrived @ 1001

III. Training/Education  
A. 2017 Continuing Education

Ms. Anderson informed the Board that the 2017 On-Line Continuing Education has two months open for the class. The July 2017 class has just ended and we do not have the attendance from Mrs. Rash at DTCC yet. The next month's training is October 1 – 31, 2017 and registration is open now.

B. 2017 Initial Classroom Training

The 2017 Initial Classroom Training was held this past Wednesday, August 2, 2017, with nine in attendance. Ms. Anderson and Deputy Director Kracyla had both agreed that this was a very good class with excellent questions and interactions.

IV. Instructors  
A. Approved  
1. Rhys Bradshaw  
a. Handgun  
b. Baton, Nightstick, PR24  
c. Chemical Spray  
d. Handcuffs  
2. Christopher Crespo  
a. CEW

3. Wyatt Foraker
  - a. Handgun
4. Radford Garrison
  - a. Baton, Nightstick, PR24
  - b. Handcuffs
  - c. CEW
5. Christopher Houpt
  - a. CEW
6. Jose Mendez
  - a. Chemical Spray
7. Scott Taylor
  - a. Handgun
8. Angelo Trapani
  - a. Baton, Nightstick, PR24
  - b. Chemical Spray
  - c. Handcuffs

Ms. Anderson presented IV.A. 1-8, inclusive, as informational purposes only for instructor approvals. No vote necessary

- B. Resignations/Terminations
1. Raymond Daigle
    - a. Handgun
  2. Patricia Dodd-Catalano
    - a. Baton, Nightstick, PR24
    - b. Chemical Spray
    - c. Handcuffs
  3. Ryan Erace
    - a. Baton, Nightstick, PR24
    - b. Chemical Spray
    - c. Handcuffs
  4. Mark Garfinkel
    - a. Handgun

5. Brandon Habron
  - a. Baton, Nightstick, PR24
  - b. Chemical Spray
  - c. Handcuffs
6. Robert Hartman
  - a. Handgun
7. Richard Hirst
  - a. Handgun
8. John Munzert
  - a. Handgun
  - b. Baton, Nightstick, PR24
  - c. Chemical Spray
  - d. Handcuffs
9. Carl Pace
  - a. Baton, Nightstick, PR24
  - b. Chemical Spray
  - c. Handcuffs
10. Meghan Park
  - a. Baton, Nightstick, PR24
  - b. Chemical Spray
  - c. Handcuffs
11. John Pusey
  - a. Handgun
12. Steven Silverman
  - a. Handgun
13. Hank Smith
  - a. Baton, Nightstick, PR24
  - b. Chemical Spray
  - c. Handcuffs
14. Justin Trader
  - a. Handgun
15. Joe Vickers
  - a. Baton, Nightstick, PR24
  - b. Chemical Spray
  - c. Handcuffs

Ms. Anderson presented IV.B. 1-15, inclusive, as informational purposes only for instructor resignations/terminations. No vote necessary

C. Issues

1. Rule 5.0 Baton, Nightstick, PR 24, Chemical Spray, and Handcuffs
2. Rule 9.0 Conducted Electrical Weapon (CEW)
3. Firearms Training Sub-Committee
  - a. Weapons

Lt. Reinbold informed the Board that the same as the Firearms Instructors, there are the same issues with the instructors for Rule 5.0 & 9.0. Lt. Colonel Hudson, from the Board of Examiners of Constables, called for the Firearms Training Sub-Committee to re-convene to discuss these issues.

Ms. Anderson informed the Board that the Sub-Committee meeting is scheduled for September 20, 2017 and a vote to change the name from “Firearms Training” to “Weapons” Sub-Committee would occur at that time. This is due to the discussion involving more than just the firearms and their training.

With the approval of Lt. Reinbold, Ms. Anderson will send out an email to all three Boards requesting the members provide any issues/concerns/questions they would like discussed at the Sub-Committee meeting.

V. Old Business

A. Professional Licensing

The Professional Licensing Section did not have any Old Business at this time.

B. Board Members

The Board Members did not have any Old Business at this time.

C. Major

Major Zebley did not have any Old Business at this time.

VI. New Business

A. Professional Licensing

The Professional Licensing Section did not have any New Business at this time.

B. Board Members

The Board Members did not have any New Business at this time.

C. Major

Major Zebley did not have any New Business at this time.

VII. Public Comment (At the discretion of the Chair)

Major Zebley asked the Public attendee, Mr. Hamilton, if he wished to speak. Mr. Hamilton did not wish to speak.

VIII. Adjournment

A. Schedule Next Meeting

\*\*\*1. Thursday, November 27, 2017 @ 10:00am\*\*\*

Ms. Anderson stated that the November Board meeting will be on the 16<sup>th</sup>, not the 27<sup>th</sup> as posted.

Mr. Hamilton, with a second by Mr. Dellose, made a motion to adjourn the meeting. The motion was carried. The meeting adjourned at 1011 hours.

DAG Counihan asked that an email be sent out to the Board members for those that were not present to have the correct date of the next Board Meeting.